

**WV COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER RECOVERY  
SUBRECIPIENT AGREEMENT BETWEEN  
WEST VIRGINIA DEPARTMENT OF ECONOMIC DEVELOPMENT  
AND  
WEST VIRGINIA HOUSING DEVELOPMENT FUND  
FOR  
WV 2016 FLOOD EVENT  
WEST VIRGINIA MULTIFAMILY RENTAL HOUSING PROGRAM**

**Summary Amendment 1**

The purpose of Amendment 1 is to document needed changes, primarily budget revisions, to the original agreement. The amended budget and descriptions are included.

**Summary of Changes to the Original Agreement**

<b>Page Location</b>	<b>Correction Statements</b>
Throughout	Updated the agency name from West Virginia Development Office to the West Virginia Department of Economic Development
1 and 3	Updated Federal Grant Amount to \$8,875,000 for project cost changes.
1	Updated the amount allocated to the West Virginia Multifamily Rental Housing Program to \$8,481,250.
1	Added "subrecipient" to the description for administrative costs.
1	Decreased the additional amount allocated for planning activities to \$100,000.
4	General Administration of Subaward: Deleted the word "either" before rental units.
5	Levels of Accomplishment: Changed the Estimated Timeframe for Completion for Project Loan Closing to September 2021 – February 2022.
8	Budget Chart: Amounts were updated as follows - Project & Activity Delivery Costs to \$8,481,250; Other Planning costs were removed; Total Planning Costs to \$100,000; Total Allocated Grant Funds to \$8,875,000.
8	Project Costs section and the Activity Delivery Costs section were combined.
8	Project and Activity Delivery Costs were updated to also allow for receipt of advances made with acceptable documentation. First sentence now reads "...upon receipt of acceptable documentation from the Subrecipient, advance or reimburse actual Project and Activity Delivery Costs..."
8	The dollar amount for Project and Activity Delivery Costs (now combined) was updated to \$8,481,250, and the description of the Activity Delivery Costs were moved to this section.
8	Planning Costs: Decreased amount to \$100,000.
9	Payment: Updated total grant amount to \$8,875,000.

The amended budget for this Agreement shall be as follows or as otherwise agreed to by both parties, with a subsequent amended budget table:

<b>Activity</b>	<b>Approximate</b>	<b>Maximum Program Amount</b>
<b>Multifamily Rental Housing Program</b>		
Project & Activity Delivery Costs		<b>\$ 8,481,250</b>
<b>Administrative Costs</b>		<b>\$ 293,750</b>
<b>Planning Costs</b>		
Housing Needs Assessment-12 disaster counties	\$ 25,000	
Action Plan Amendments	\$ 75,000	
<b>Total Planning Costs</b>		<b>\$ 100,000</b>
<b>Total Allocated Grant Funds</b>		<b>\$ 8,875,000</b>

Project and Activity Delivery Costs

Grantee will, upon receipt of acceptable documentation from the Subrecipient, advance or reimburse actual Project and Activity Delivery Costs related to the Multifamily Rental Housing Program in an amount up to \$8,481,250. Project costs are direct costs of undertaking a project. These include, but are not limited to, acquisition, demolition and site clearance, construction hard costs, and soft costs. Soft costs include, but are not limited to, appraisal, market study, environmental (completed by the developer for review and approval), engineering, architect, interest, bonds, licenses, taxes, insurance, fees, title and survey, and permits. Activity Delivery Costs are directly related to the delivery of a project and includes, but is not limited to, the development of program policies and procedures, request for proposals, and project applications; conducting underwriting, project application review and selection; environmental reviews; and completing and reviewing work write-ups; review of project plan and specification; inspections; and preparing and reviewing of project documents.

Administrative Costs

Grantee will, upon receipt of acceptable documentation from the Subrecipient, reimburse actual reasonable administrative costs and charges related to the Multifamily Rental Housing Program in an amount up to \$293,750. Covered costs include, but is not limited to, general management, oversight, monitoring, compliance, and general coordination of the program.

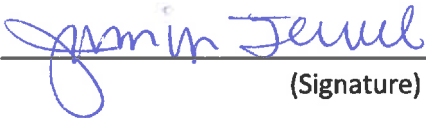
Planning Costs

Grantee will, upon receipt of acceptable documentation from the Subrecipient, reimburse actual reasonable planning charges related to the Multifamily Rental Housing Program in an amount up to \$100,000. Covered costs include, but are not limited to, the development of action plan amendments, data gathering for the plan, comprehensive plans, and a 12-county disaster relief housing needs assessment.

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THE UNDERSIGNED, as authorized officials on behalf of the parties, have executed this Subrecipient Agreement, Amendment 1, for the Community Development Block Grant for Disaster Relief described in Federal Award notification B-16-DL-54-0001. This agreement is effective as of the date of execution on behalf of the Grantee.

**GRANTEE:** West Virginia Development Office  
**Name:** Jennifer Ferrell  
Community Advancement and Development Director  
**Date:** March 2, 2022

**By:**   
\_\_\_\_\_  
(Signature)

**SUBRECIPIENT:** West Virginia Housing Development Fund  
**Name:** Erica L. Boggess  
Executive Director  
**Date:** March 2, 2022

**By:** Erica Boggess Digitally signed by Erica Boggess  
Date: 2022.03.03 08:29:45 -05'00'



**Community Development Block  
Grant-Disaster Recovery Program  
Grant Award Amendment 1**







**West Virginia Department of Economic Development**  
1900 Kanawha Blvd., East  
Capitol Complex, Building 3, Suite 700  
Charleston, WV 25305

Subrecipient Information	State Accounting Information
Name: <b>WV Housing Development Fund</b> Address: <b>5710 MacCorkle Ave. SE, Charleston, WV 25304</b> FEIN: <b>55-0515944</b> DUNS: <b>051205342</b> Indirect Cost Rate: <b>N/A</b>	Major Program: <b>CDBGDR</b> Program: <b>Multiple</b> Program Period: <b>B17</b> Oasis Grant Award: <b>19*6233</b> Vendor No.: <b>VC*201743</b>

Federal Award Project Description
The purpose of this award is to provide the WV Housing Development Fund with a CDBG-DR grant to carry out the Multifamily Housing Program. This Amendment 1 is to increase the project budget and the period of performance.

Federal Award Information	Pass-through Award Information
Federal Awarding Agency: <b>U.S. Department of Housing and Urban Development</b> CFDA Number and Name: <b>14.228 Community Development Block Grants/State's Program and Non-Entitlement Grants in Hawaii</b> FAIN: <b>B-16-DL-54-0001</b> Total Federal Funds Available: <b>\$149,875,000</b> Federal Award Date: <b>09/15/2017</b> R&D Award: <b>N/A</b>	Pass-through Awarding Agency: <b>WV Department of Economic Development (Formerly WV Development Office)</b> Subaward Agreement Number: <b>CDBGDR 1804</b> Period of Performance: <b>06/01/2018 – 06/30/2024</b> Funds Obligated by This Action: <b>+\$2,412,500.00</b> Total Funds Obligated: <b>\$8,875,000.00</b> Total Funds Committed: <b>\$8,875,000.00</b>

Notice of Grant Award
Notice of this award is pursuant to Public Law 114-223, 114-245, and 115-31 dated November 21, 2016, January 18, 2017, and August 7, 2017 respectively.

Terms of Acceptance		
By accepting funds under this Agreement, the subrecipient agrees to comply with all terms and conditions in this Agreement; all assurances and certifications made in the Agreement; and all applicable federal statutes, regulations, and guidelines. The subrecipient agrees to administer the funded program in accordance with the Agreement and budget(s), supporting documents, and other representations made in support of the Agreement.		
<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><b>For the Pass-Through Entity:</b></p> <p></p> <p>_____ Authorized Signature</p> <p><b>Jennifer Ferrell/Director, CAD WVDED</b></p> <p>_____ Name / Title</p> <p><b>304-558-2234</b></p> <p>_____ Phone</p> <p><b>March 2, 2022</b></p> <p>_____ Date</p> </td> <td style="width: 50%; vertical-align: top;"> <p><b>For the Subrecipient:</b></p> <p></p> <p>_____ Authorized Signature</p> <p><b>Julie Davis, Deputy Director - Production</b></p> <p>_____ Name/ Title</p> <p><b>304-391-8600</b></p> <p>_____ Phone</p> <p><b>March 2, 2022</b></p> <p>_____ Date</p> </td> </tr> </table>	<p><b>For the Pass-Through Entity:</b></p> <p></p> <p>_____ Authorized Signature</p> <p><b>Jennifer Ferrell/Director, CAD WVDED</b></p> <p>_____ Name / Title</p> <p><b>304-558-2234</b></p> <p>_____ Phone</p> <p><b>March 2, 2022</b></p> <p>_____ Date</p>	<p><b>For the Subrecipient:</b></p> <p></p> <p>_____ Authorized Signature</p> <p><b>Julie Davis, Deputy Director - Production</b></p> <p>_____ Name/ Title</p> <p><b>304-391-8600</b></p> <p>_____ Phone</p> <p><b>March 2, 2022</b></p> <p>_____ Date</p>
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**Subrecipient: Return one signed original agreement to the WVDED; retain one signed original for your records.**

